



Gatten and Lake Primary School
Oaklyn Gardens
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Isle of Wight
PO37 7DG



Greenmount Primary School
St Vincent's Road
Ryde
Isle of Wight
PO33 3PT

Child Friendly Attendance Policy

November 2025

Signed:

Headteacher: Mrs Rebecca Day

Date: 20th November 2025

Review Date: November 2026

Signed:

Vice Chair of Governors: Mrs Sue Burton

Date: 20th November 2025

Why do we need to come to school?

- To learn new things and build on my knowledge of things I already know
- It is the law
- Being part of a group at school helps us to form relationships, get on well with others and make friends
- To be part of and enjoy educational visits as they help us to learn about the wide world outside of school
- Taking part in clubs and teams is fun and helps us to play and work together and improve what we do
- Being at school every day provides you with valuable life skills. It improves your chances of getting a job you choose or going to college and university when you get older
- It stops you from being bored
- It could help you have a better quality sleep at night because you have been active and busy during the day

What happens if you don't come to school?

- Children often don't learn as well and will get behind with their learning
- Your parent(s) / carer(s) could get in trouble for not sending you to school
- You might get bored at home and lose interest in some of the things that make you happy
- You won't get to see your friends
- You will be missing out on wider opportunities. These are designed to help you to try new things that you didn't know you would like to do. These are things that will develop your confidence and you might enjoy.
- You may not get to make as many friends
- You miss out on special days, celebrations, educational visits, school clubs and team events

What is good attendance?

At our schools we think that 96.5%+ attendance is what each child should aim for.

Children should always try to come to school unless they are REALLY POORLY – Remember school can send you home if you need to go home because you feel unwell.



GREEN Attendance

96.5% - 100%

WELL DONE – THIS IS EXCELLENT! If you are in this group, you may have attended school every single day or you have been absent for less than two weeks in the whole year!

YELLOW Attendance

90% - 96.4%

This is below National Expectation. You could be missing up to two weeks of learning in a whole year!

RED Attendance

Less than 90%

PERSISTENT ABSENCE – you are missing far too much school. You are missing more than 6 weeks of school over the whole year, which is the same as a whole half term of learning. This is called persistence absence.

Is there any way we can help you to attend school more?

Attendance during the school year	Equals this number of days absent	Which approximates to this many weeks absent	Which means this number of lessons missed	Which means this many play times
90%	19 days	4 weeks	114 lessons	38
80%	38 days	8 weeks	228 lessons	76
70%	57 days	11.5 weeks	342 lessons	114

What to do if you don't come to school:

- Parents / carers should telephone the school office and explain why you're absent – or leave an answerphone message if it is early.
- Parents / carers can call into the school office to let them know.
- If your parent / carer is unable to get an appointment / a medical appointment outside of school hours, parents/carers need to provide the school with an appointment card / letter
- Parents/ carers should call the school every morning of your absence, before 8:50am, to keep us up to date.

Please arrive at school on time. Being late means you miss social time with your friends before the school day starts.



Arrival after 8:30am is marked as late. Organise your uniform, bag and shoes the night before school, to help you with morning routines.